**BLAWITH AND SUBBERTHWAITE PARISH COUNCIL**

Clerk: Christine Adams, Browfoot Cottage, Grizebeck, Kirkby-in-Furness LA17 7XH

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19 June 2024

Dear Members of Blawith and Subberthwaite Parish Council

You are hereby summoned to attend the AGM Meeting of Blawith & Subberthwaite Parish Council to be held in the Lowick Community Hall on Monday 24th 2024 at **19.30pm**

**Agenda**

1. **Election of Chairman**
2. **To receive the Chairman’s Declaration of Acceptance.**
3. **Election of Vice Chair**
4. **Apologies**

To receive apologies for absence.

1. **To Appoint a Parish Clerk**
2. **Requests for Dispensations**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

1. **Declarations of Interest**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda. Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council’s Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

1. **Minutes**

 To authorise the chair to sign the minutes of the meeting of the Council held on

19TH April 2024 as a true record.

**9.**  **Public Participation**

a) Cllr Suzanne Pender’s Report

b) Residents are invited to give their views on items on this agenda or raise issues for future agendas. Please note that public participation is limited to a total of 15 mins at the Chairs discretion.

1. **Potential Diversion of Part of Footpath 505005 at Greenholme, Blawith and Subberthwaite Parish**

To give consideration to the above potential diversion

1. **Planning Applications (Planning applications can be viewed on the relevant authority’s website)**

Reference: 7/2024/5126

Location: Crooked Birch, Subberthwaite, Ulverston, Cumbria, LA12 8EP

Proposal: Agricultural building for storage of agricultural equipment, animal feeds and lambing area

Reply by: 08 July 2024

Reference: 7/2024/5295

Location: Water Yeat Farm Cottages, Water Yeat, Ulverston, LA12 8DJ

Proposal: Replacement of three anciliary storage buildings with one larger store building. The existing sheds are no longer fit for purpose and suffered from storm damage. The new shed construction will be timber frame with timber cladding and a monopitch roof all as per the enclosed drawing. Dimensions: 5.35m length, 3.05m depth, 2.14m maximum height 2.14m

Reply by: 11 July 2024

Reference: 7/2024/5262

Location: Tanglewood, Brown Howe, Water Yeat, Ulverston, LA12 8DW

Proposal: Residential static caravan and workshop within curtilage of the residential property known as Tanglewood

Reply by: 12 June 2024

**Planning Applications Granted**

Reference: 7/2024/5007

Location: Rock Barn, Gawthwaite, Ulverston, LA12 8EU

Proposal: Change of use of field to domestic garden. Creation of pond and erection of shed.

1. **Governing Documents and Polices**

To consider the adoption of the following:

* New Financial Regulations
* Standing Orders
* Code of Conduct
* Safeguarding Policy
* Data Protection Policy
* Health and Safety Policy
* Publication Scheme
* Social Media Policy
* Equal Opportunities Policy
* Risk Management Policy
* Risk Assessment
* Dignity at Work
* GDPR policy
* Press and Media Policy
* Privacy Policy
1. **Subscriptions**
2. To consider the renewal of the following subscriptions

ICO

CALC

Office 365

1. **Training**

To give consideration to training requirements for Cllrs and Clerk.

1. **Meetings**
2. Frequency of Meetings
3. Venue for meetings
4. Start time for meetings
5. **Email Addresses**

To give consideration to dedicated parish council email addresses.

1. **Financial Matters**
2. To authorise payment of the following accounts:

 Locum Clerk £361.25

1. To note the following receipts

Precept £5962.09

Precept Grant £42.91

1. To note the current bank balance.
2. **Payroll**

To give consideration to outsourcing the payroll

1. **Banking arrangements**

To consider the current banking arrangements and mandate.

1. **Asset Register**

To consider the current asset register

1. **Internal Audit**

To consider the 2023/24 Internal Audit

1. **Annual Governance Statement 2023/24**

To consider the approval of the Annual Governance Statement (section 1 of the Annual Governance and Accountability Return)

1. **Accounting Statements 2023/24**

To consider the approval of the Accounting Statements (section 2 of the Annual Governance and Accountability Return)

1. **Certificate of Exemption**

To approve the Certificate of Exemption - AGAR 2023/24 Part 2.

1. **Election of Board Directors for the CALC Board**

To give consideration to candidates for nomination on to the above board.

1. **Councillors Reports**

Each Cllr is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

1. **Date of Next Meeting**

To note that the next council meeting date TBC.

Signed: Christine Adams

Locum Parish Clerk,

Blawith and Subberthwaite Parish Council